

MINUTES OF THE MANAGEMENT COMMITTEE OF EAST LEAKE PARISH COUNCIL HELD IN THE PARISH OFFICE ON TUESDAY 12th JULY 2016 AT 7.30 P.M.

Present: Councillors, Ron Hetherington, Marie Males, Conrad Oatey, Glennis Robinson, Mel Roper, Kevin Shaw (Chairman), John Thurman

The Clerk Lesley Bancroft and Cllr Donna Griggs were also present.

APOLOGIES: Cllr Carys Thomas reasons given and approved

16/MAN/016 CHAIRMAN'S ANNOUNCEMENTS

None

16/MAN/017 DECLARATION OF INTEREST IN ITEMS ON THE AGENDA

16/MAN/018 East Leake Playing Fields Charity – Cllrs Marie Males and John Thurman declared an interest in this item.

16/MAN/018 TO REPORT MATTERS ARISING FROM MINUTES DATED 14th JUNE 2016 NOT ON THE AGENDA – FOR INFORMATION ONLY

None

16/MAN/019 TO CONSIDER A REQUEST FROM EAST LEAKE PLAYING FIELDS CHARITY FOR:

ASSISTANCE IN HELPING TO MAINTAIN THE EAST LEAKE PLAYING FIELDS IN A SOLVENT STATE - A letter from the Charity Chairman together with supporting documents was tabled and discussed at length. After much discussion in relation to the condition of the play areas, the buildings and the need for the Charity to be pro-active in encouraging the use of the facilities, it was proposed that the Parish Council would support maintenance costs of pitch 1 and pitch 2. Pitch 1 is owned by the Charity and Pitch 2 is owned by the Parish Council and leased to the Charity and therefore

RECOMMEND

Both pitches to be funded

Pitch 1 (front right) – The Parish Council pay a one-off grounds maintenance sum of £616.80 to bring the pitch up to standard subject to the Parish Council reserving the right to add costs spent on the Charities land to the present loan in the future.

Pitch 2 (back right) – The Parish Council pay a one-off grounds maintenance sum of £2940 to bring the pitch up to standard.

Total costs £3556.80

The Parish Council to place the order direct with the contractors and settle the invoice directly on receipt of an invoice.

**Proposed Cllr Conrad Oatey Seconded Cllr Kevin Shaw
Agreed by 5 in favour with 2 abstentions**

Cllr Glennis Robinson declared an interest at this point.

FOR THE PARISH COUNCIL TO CONSIDER, THE SAFETY IMPLICATIONS REGARDING THE NEW HOUSES NOW IN PLACE WHICH RUN ALONGSIDE PITCH - It was felt that the protection for

the gardens from footballs going over the gardens of the new houses was the responsibility of the developer. The Parish Council will write a letter to the developer with a copy to the Charity making it clear that the playing fields have been in situ for over 40 years and at the time of the outline planning application the Parish Council raised concerns about the boundary to the new houses and the issue of balls going in to the gardens. A much higher fence is required. This is not the responsibility of the Parish Council. The developer will be reminded of their obligations and to ascertain when they intend to implement them.

**Proposed Cllr Conrad Oatey Seconded Cllr Kevin Shaw
Agreed Unanimously**

16/MAN/020 TO CONSIDER QUOTATIONS IN RESPECT OF IMPROVEMENT TO THE EXTERNAL APPEARANCE OF THE SKATE PARK

New maintenance and art work to the skate park is being considered subject to costs/funding. We await a quote from the artists. In the meantime Streetwise has quoted £613.98 for additional panels as requested. The Streetwise quote was accepted and the work authorised. In addition to discuss with Streetwise ways to prevent rainwater from entering the open areas of wood.

To revisit the Earmarked Reserves for play equipment and to seek funding from Section 106 money.

**Proposed Cllr Kevin Shaw Seconded Cllr Conrad Oatey
Agreed Unanimously**

16/MAN/021 TO AUTHORISE A CHEQUE FOR PAYMENT TO HMRC FOR TAX AND N.I. FOR THE PERIODS APRIL, MAY, JUNE 2016

A cheque to HMRC for £4338.23 was authorised.

**Proposed Cllr Ron Hetherington Seconded Cllr Kevin Shaw
Agreed Unanimously**

16/MAN/022 TO REVIEW ONGOING TASKS (EXCLUDING THOSE THAT ARE AGENDA ITEMS OF THE PARISH COUNCIL OR ITS COMMITTEES)

PENSION PROVISION

As required by the Pensions Regulator the Parish Council is on course and meeting its timelines/requirement for automatic enrolment into a Pension Scheme for its staging date in February 2017.

16/MAN/023 TO REPORT CORRESPONDENCE RECEIVED SINCE THE LAST MEETING – FOR INFORMATION ONLY

1. Email from J Pickering re: Post deliveries - Noted – Cllr Shaw to pursue this further

16/MAN/024 QUESTIONS TO CHAIRMAN IN ACCORDANCE WITH STANDING ORDER IU

None

The meeting closed at 8.42pm