

MINUTES OF THE MANAGEMENT COMMITTEE OF EAST LEAKE PARISH COUNCIL HELD IN THE PARISH OFFICE ON TUESDAY 12th JANUARY 2016 AT 7.38 P.M.

Present: Councillors Ron Hetherington, Marie Males, Conrad Oatey, Glennis Robinson, Mel Roper, Kevin Shaw (Chairman), Carys Thomas, John Thurman

The Clerk Lesley Bancroft was also present.

APOLOGIES FOR ABSENCE: None

15/MAN/084 CHAIRMAN'S ANNOUNCEMENTS

Civic Invitation available – Cllr Robinson will take up the invitation

15/MAN/085 DECLARATION OF INTEREST IN ITEMS ON THE AGENDA

None

15/MAN/086 TO REPORT MATTERS ARISING FROM MINUTES DATED 8th DECEMBER 2015 NOT ON THE AGENDA – FOR INFORMATION ONLY

15/MAN/076 To note further details on the new audit arrangements.

15/MAN/087 BUDGET FOR 1ST APRIL 2016 – 31ST MARCH 2017 TOGETHER WITH THE STRATEGIC PLAN AND EAR MARKED RESERVES

The 4th draft of the budget plan was tabled for discussion and consideration.

Code 7080 – Capital Projects, Workshop. The money to be obtained for the build is to be via an application to the Public Works Loans Board upon receipt of quotes. The budget outturn for this code to read as nil and nil for expenditure in 2016/17

Code 4053 Loans – the expenditure for 2016/17 to read £13,000 to take account of the loan repayments for the above project, through the Public Works Loans Board

Taking the above into account and once the new figures have been fed into the budget plan the following was agreed

RECOMMENDATION

To approve the 5th Draft Budget Plan as follows:

The charge for the Parish Council part of the Council tax, subject to any further discussion and the tax base supplied to us by Rushcliffe Borough Council, will be approximately £76 per annum.

**Proposed Cllr Conrad Oatey Seconded Cllr Kevin Shaw
Agreed Unanimously**

The Earmarked Reserves were discussed. The movement of money within the reserves was discussed and reference made to Sheet 2 which showed the final figures and projects.

RECOMMENDATION

That the Earmarked Reserves be reduced to 5 items as shown in Sheet 2. Thus moving historical small balances into General Reserves.

**Proposed Cllr Conrad Oatey Seconded Cllr Kevin Shaw
Agreed Unanimously**

The resolution 22/3/2005 to be amended to read “The Parish Council target to achieve free reserves equivalent to 3 months annual expenditure.” – Agreed

15/MAN/088 IN VIEW OF THE NEW FINANCIAL SERVICES COMPENSATION SCHEME, TO DISCUSS SUITABLE ACCOUNTS AND BANKS FOR THE SAFE PROVISION OF THE PARISH COUNCIL FINANCES

In order to protect the interest of the Parish Council money, the Clerk will, in the first instance, move an adequate amount of money to one of the larger local banks to a suitable account to accommodate the £75,000 protection limit under the compensation scheme. The clerk will report back to the next meeting – Agreed.

15/MAN/089 ANNUAL REVIEW OF PARISH COUNCIL POLICIES

Media Relations Protocol – Subject to amendment

RECOMMENDATION

The Media Relations Protocol be approved.

Proposed Cllr Kevin Shaw Seconded Cllr Conrad Oatey
Agreed Unanimously

Safe Guarding and Protecting Children and Young People Policy

To be updated to include vulnerable adults. After discussion on working with children the go ahead is given for the Clerk to be DBS checked [Disclosure and Barring Service] - Agreed

15/MAN/090 TO AUTHORISE A CHEQUE FOR PAYMENT TO HMRC FOR TAX AND N.I. IN THE SUM OF £4142.82

Agreed.

Proposed Cllr Conrad Oatey Seconded Cllr Marie Males
Agreed Unanimously

15/MAN/091 TO REVIEW ONGOING TASKS (EXCLUDING THOSE THAT ARE AGENDA ITEMS OF THE PARISH COUNCIL OR ITS COMMITTEES)

Neighbourhood Plan – A press release is to be issued regarding the “making” of the Neighbourhood Plan. The Clerk is to approve the release – Agreed

Pension Provision – An update from NALC – Legal Topic 79 was tabled. An email from the Pensions Regulator in response to our enquiry about bringing forward our entry date indicates this was possible subject to one calendar month notice.

Local Awards Scheme – Nothing further to report

15/MAN/092 TO REPORT CORRESPONDENCE RECEIVED SINCE THE LAST MEETING – FOR INFORMATION ONLY

None

15/MAN/093 QUESTIONS TO CHAIRMAN IN ACCORDANCE WITH STANDING ORDER 23

None

The meeting closed at 8.44pm.