

MINUTES OF THE MANAGEMENT COMMITTEE OF EAST LEAKE PARISH COUNCIL HELD IN THE PARISH OFFICE ON TUESDAY 13th DECEMBER 2016 AT 7.58PM

Present: Councillors, Ron Hetherington, Marie Males, Conrad Oatey, Glennis Robinson, Mel Roper, Kevin Shaw (Chairman), John Thurman

The Clerk Lesley Bancroft, and Cllr Jeff Jones were also present.

APOLOGIES: Cllr Carys Thomas, reasons given and approved

16/MAN/064 CHAIRMAN'S ANNOUNCEMENTS

This being the last Management Meeting before Christmas and for this year the Chairman wished everyone a Happy Christmas.

To move 016/MAN/069 to this point on the Agenda - Agreed

16/MAN/065 DECLARATION OF INTEREST IN ITEMS ON THE AGENDA

None

16/MAN/069 TO CONSIDER A REVISED CAR PARKING PLAN FOR THE GOTHAM ROAD CAR PARK

In view of the discovery, since our original planning application, that the present plans would bring the Gotham road car park extension nearer to the new playground, it was agreed that revised plans be re-submitted to the planning authority indicating a smaller foot print by reducing one boundary. This would mean the removal of 13 proposed car parking spaces which would prove more cost effective than attempting to plan to extend further to the brook. The siting of the commercial gates to be revisited on further inspection of the area. It was agreed to submit a revised western boundary plan and Cllr Jeff Jones to proceed with the plans and seeking costs for the revised scheme.

Proposed Cllr Kevin Shaw Second Cllr Conrad Oatey
Agreed Unanimously

16/MAN/066 TO REPORT MATTERS ARISING FROM MINUTES DATED 8th NOVEMBER 2016 NOT ON THE AGENDA – FOR INFORMATION ONLY

None

16/MAN/067 TO CONSIDER A WEBSITE MAINTENANCE AGREEMENT FOR THE PARISH COUNCIL WEBSITE

A Maintenance Agreement was agreed with Grasshopper Hosting in the sum of £15 per month

Proposed Cllr Kevin Shaw Seconded Cllr Glennis Robinson
Agreed Unanimously

16/MAN/068 TO CONSIDER THE BUDGET AND EAR MARKED RESERVES FOR 1ST APRIL 2017-31ST MARCH 2018

The first draft budget for the Committee's consideration was tabled and discussed. Reference was made in particular to the following

- Code 4143 Capital Projects – To determine the expenditure required regarding the Gotham Road Car Park and the implications if the project is not able to get under way next year.
- Code 4139 – Community Bus Project – Confirmed this item is to go to the Amenities Budget. It appeared half on Management and half on Amenities this year.

- Code 4180 – Expenditure for benches – As previously discussed this expenditure has gone against Environmental Improvements.
- Code 4170 Trim Trail – Could be funded from Earmarked Reserves money from its playground heading.

We await the tax base from Rushcliffe Borough Council in order to determine the final budget and its precept.

16/MAN/070 TO APPROVE DATES FOR PARISH COUNCIL MEETINGS FOR 2017

The dates tabled were approved being mindful of the effect of the Annual Parish Meeting during any election year - Agreed

16/MAN/071 TO AUTHORISE CHEQUES AND BILL PAYMENTS FOR DECEMBER 2016

The Clerk had set up the bill payment system as agreed and tabled the list of bill payments for authorisation to be paid on the 16th December 2016. All bill payments and cheques were authorised.

**Proposed Cllr Glennis Robinson
Agreed Unanimously**

Seconded Cllr Conrad Oatey

**16/MAN/072 TO REPORT CORRESPONDENCE RECEIVED SINCE THE LAST MEETING –
FOR INFORMATION ONLY**

1. The Royal British Legion – Acknowledgement of Poppy Appeal Collection of £10.25 – Noted
2. Email – Hugh Estill – Acknowledging receipt of letter and thanking the Parish Council for the funding for the Old Pavilion on Costock Road – Noted
3. Rushcliffe Borough Council – Notification of new address as from 16th December 2016 – Noted
4. Rushcliffe Community & Voluntary Service December Newsletter - Noted
5. Department for Communities and Local Government – Borrowing Approval – Noted
6. PC Kelly Carlisle – Crime Figures for November 2016
7. Vicenta Rose – Minutes of the Community Action Plan Group – Noted.
8. Email from Darren Dave, Skate Park Artist thanking the Parish Council for our business – Noted
9. Copy of letter sent to Cllr Andy Brown re Yellow Lines – Noted.

16/MAN/073 QUESTIONS TO CHAIRMAN IN ACCORDANCE WITH STANDING ORDER IU

There were no questions.

16/MAN/074 CONFIDENTIAL ITEM - STAFF

It was resolved that the public be excluded from the Meeting for consideration of the above item of business pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 because of the confidential nature of the business to be transacted (see page 111a)

The meeting closed at 8.37.pm.