

MINUTES OF THE MANAGEMENT COMMITTEE OF EAST LEAKE PARISH COUNCIL HELD IN THE PARISH OFFICE ON TUESDAY 9th AUGUST 2016 AT 7.45 P.M.

Present: Councillors, Ron Hetherington, Marie Males, Glennis Robinson, Mel Roper, Kevin Shaw (Chairman), Carys Thomas, John Thurman

The Clerk Lesley Bancroft was also present.

APOLOGIES: Cllr Conrad Oatey reasons given and approved

16/MAN/025 CHAIRMAN'S ANNOUNCEMENTS

None

16/MAN/026 DECLARATION OF INTEREST IN ITEMS ON THE AGENDA

None

16/MAN/027 TO REPORT MATTERS ARISING FROM MINUTES DATED 12th JULY 2016 NOT ON THE AGENDA – FOR INFORMATION ONLY

A very favourable artwork quote for the skate park had arrived. We await further quotes.

16/MAN/028 TO RESPOND TO THE EXTERNAL AUDITORS REQUEST FOR FURTHER INFORMATION IN RELATION TO THE ANNUAL RETURN 2015/16 FOR AN INTERMEDIATE AUDIT

As the Parish Council is being subject to an intermediate external audit the request for additional information listed was examined and discussed. The relevant documents are available. It was agreed the Clerk would forward the documents annotating the areas within the documents to which reference was made. In relation to the explanation for restating figures it was discovered the incorrect figure had been minuted and therefore transferred to the Annual Return incorrectly.

Proposed Cllr Kevin Shaw Seconded Cllr Ron Hetherington
Agreed Unanimously

16/MAN/029 TO REVIEW ONGOING TASKS (EXCLUDING THOSE THAT ARE AGENDA ITEMS OF THE PARISH COUNCIL OR ITS COMMITTEES)

PENSION PROVISION – The NEST Pension Scheme for the Parish Council is now in place. Documents of which the Council need to note are:

- Confirmation of the enrolment of works
- Management of payment schedule
- Confirmation of contributions to NEST. Employer contribution 8%, Employee contribution 3%.
- General welcoming letter
- Employer contact details
- NEST Employer Terms and Conditions
- Confirmation of Diane Malley Payroll Provider as a full delegate

16/MAN/030 TO REPORT CORRESPONDENCE RECEIVED SINCE THE LAST MEETING – FOR INFORMATION ONLY

1. Nottinghamshire County Council/Via – Notification of Temporary Road Closure, Rempstone Road, Friday 12 August – Noted

16/MAN/031 QUESTIONS TO CHAIRMAN IN ACCORDANCE WITH STANDING ORDER IU

There were no questions.

16/MAN/032 CONFIDENTIAL ITEM – LETTER FROM A BENNETT

It was resolved that the public be excluded from the Meeting for consideration of the above item of business pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 because of the confidential nature of the business to be transacted (see page 48a)

The meeting closed at 8.44.pm