

MINUTES OF EAST LEAKE PARISH COUNCIL MEETING HELD IN THE PARISH OFFICE ON TUESDAY 26th JANUARY 2016 AT 7.30PM

PRESENT: Cllrs, Lorna Clark, Gary Grayston, Ron Hetherington, Jeff Jones, Marie Males, Moira Males, Conrad Oatey (Chairman), Peter Rapley, Mel Roper, Glennis Robinson, Kevin Shaw, Liz Taylor, Carys Thomas, John Thurman

The Clerk Lesley Bancroft, Assistant Clerk Sue Lewis and 2 members of the public were also present

15/103 **APOLOGIES FOR ABSENCE** Cllr Caroline Harroe reasons given and accepted

15/104 **DECLARATION OF INTEREST IN ITEMS ON THE AGENDA**

None

7.32pm The Chairman closed the meeting to let a member of the public address members on the signing of the petition for a new Health Centre.

7.35pm the Chairman re-opened the meeting

15/105 **CHAIRMAN'S ANNOUNCEMENTS**

If you have any comments or alterations on the draft copy of the newsletter please let the Assistant Clerk know by Friday 29th January 2016.

15/106 **(a) TO APPROVE AS A TRUE RECORD THE MINUTES OF THE PARISH COUNCIL MEETING OF 24th NOVEMBER 2015 – PAGES 84-88**

15/095 – Section 106 Payments add “for play equipment” to the end of the paragraph.

Subject to the above

**Proposed Cllr Conrad Oatey Seconded Cllr Glennis Robinson
Agreed Unanimously**

b) TO REPORT MATTERS ARISING THERE FROM NOT ON THE AGENDA – FOR INFORMATION ONLY

None

15/107 **(a) TO RECEIVE REPORTS AND RECOMMENDATIONS OF COMMITTEES**

Planning Committee Tuesday 24th November 2015 – Page 89

**Proposed Cllr Carys Thomas Seconded Cllr Glennis Robinson
Agreed Unanimously**

Planning Committee Tuesday 8th December 2015 – Pages 90-91

**Proposed Cllr Carys Thomas Seconded Cllr Marie Males
Agreed Unanimously**

Management Committee Tuesday 8th December 2015 – Pages 92-93

**Proposed Cllr Kevin Shaw Seconded Cllr Conrad Oatey
Agreed Unanimously**

15/MAN/076 – To consider opting in or otherwise to the National Association of Local Councils ‘Sector Led Body’ for Audit Services

RESOLUTION

To agree to opt into the Local Council’s led body for Audit Services

**Proposed Cllr Kevin Shaw
Agreed Unanimously**

Seconded Cllr Marie Males

15/MAN/079 Annual Review of Parish Council Policies 9-11

RESOLUTION

That Policies 9-11 be adopted.

**Proposed Cllr Kevin Shaw
Agreed Unanimously**

Seconded Cllr Conrad Oatey

Planning Committee Tuesday 12th January 2016 – Page 94

**Proposed Cllr Carys Thomas
Agreed Unanimously**

Seconded Cllr Glennis Robinson

Management Committee Tuesday 12th January 2016 – Pages 95-96

**Proposed Cllr Kevin Shaw
Agreed Unanimously**

Seconded Cllr Marie Males

15/MAN/089 Annual Review of Parish Council Policies

RESOLUTION

To adopt the Media Relations Policy.

**Proposed Cllr Kevin Shaw
Agreed Unanimously**

Seconded Cllr Conrad Oatey

Amenities Committee Tuesday 19th January 2016- Pages 97-99

**Proposed Cllr Marie Males
Agreed Unanimously**

Seconded Cllr Glennis Robinson

15/AME/066 Meadow Park Service Agreement

RESOLUTION

To continue with the Service Level Agreement between Rushcliffe Borough Council and East Leake Parish Council as it stands

**Proposed Cllr Marie Males
Agreed Unanimously**

Seconded Cllr Conrad Oatey

15/108 TO APPROVE THE BUDGET, THE EARMARKED RESERVES AND SET THE PRECEPT FOR 2016/2017

The Chairman referred members to the budget proposals tabled and reported that the primary reason for an increase in the Parish Council part of the council tax was that expenditure was gradually increasing and would eventually exceed our income in view of the number of projects which had been and needed to be undertaken. Our reserves had been applied in previous years to enable the Council to maintain little increase in the council tax. This was no longer the case and in order to deliver the planned projects the Council needed to increase its council tax by approximately £11.00 per annum.

RESOLUTION

That the budget tabled be adopted with an increase of £11.58 per annum based on a Band D property tax band.

**Proposed Cllr Conrad Oatey Seconded Cllr Kevin Shaw
Agreed Unanimously**

15/109 TO APPROVE THE CALENDAR OF MEETINGS FOR 2016

The Chairman reported that historically the Annual Parish Meeting has been held in May but the Council has the option of moving the meeting to April thus allowing the Council to hold their normal meeting in May and for the existing Council to be able to report to the meeting.

Following a discussion it was agreed to bring the Annual Parish Meeting forward to 20th April, the Annual Parish Council Meeting to be 10th May (instead of Management), Amenities 17th May and Full Council 24th May.

**Proposed Cllr Kevin Shaw Seconded Cllr Glennis Robinson
Agreed Unanimously**

15/110 TO AGREE THE APPOINTMENT OF INTERNAL AUDITOR FOR 2016

It was agreed to continue with employing Jackie Siddy as Internal Auditor and that the Clerk writes to her expressing the council's appreciation of the work she has done.

**Proposed Cllr Marie Males Seconded Cllr Conrad Oatey
Agreed Unanimously**

15/111 TO DISCUSS A REQUEST FROM THE ALLOTMENTS SOCIETY IN RELATION TO THE INSTALLATION OF A WATER METER AND CHARGES FOR WATER USAGE

The Chairman referred to the letter previously circulated from the Allotments Association. Cllr Kevin Shaw reported that there was in fact a water meter which was put in at the time of the building of the Burial Ground. Clerk to instruct the Allotments Association on the exact location of the meter and to submit an invoice to the Parish Council with meter readings.

15/112 TO CONSIDER A REQUEST TO SITE THE NOTTINGHAMSHIRE BREAST SCREENING MOBILE VAN ON THE HEALTH CENTRE CAR PARK

It was agreed to allow the mobile breast screening van to be sited on the Health Centre Car Park.

**Proposed Cllr Conrad Oatey Seconded Cllr Marie Males
Agreed Unanimously**

15/113 TO CONSIDER SUBMITTING COMMENTS TO RUSHCLIFFE BOROUGH COUNCIL IN RELATION TO WASTE STRATEGY 2016-2020

The Chairman referred to the Waste Strategy document previously circulated and requested comments.

Following a discussion it was agreed that the Parish Council should make the following comments:

- The Parish Council are not “enthusiastic” about the plan
- No mention of food waste
- Item 7 not a good idea
- No mention of doorstep glass recycling

15/114 **TO CONSIDER A LETTER FROM THE CHAIRMAN OF THE NATIONAL ASSOCIATION OF LOCAL COUNCILS IN RELATION TO H.M. QUEEN’S 90TH BIRTHDAY CELEBRATION**

Following a discussion it was agreed that the lighting of a beacon as suggested, was not a project the Parish Council could endorse.

15/115 **TO RECEIVE UP TO DATE REPORTS FROM SUB-COMMITTEES, WORKING PARTIES & PORTFOLIO HOLDERS**

Conservation Working Party – Cllr Carys Thomas requested agreement from the Parish Council to hold a Consultation ‘Drop in Day’ in the Village Hall on 9th April to raise awareness of the working party, its project and to highlight the Conservation Area.

CCTV – The pole has now been erected and is waiting to be wired.

ELPFC – Liz Taylor reported that Hugh Estill, Project Leader for the charity would like to attend the Full Council Meeting in March to report on his progress – Agreed

Youth Parish Council – Has now been elected and are looking into putting together a list of ‘things’ they would like to achieve and will attend a future meeting to present them to the council.

15/116 **TO RECEIVE REPORTS FROM OUTSIDE BODIES INCLUDING COUNTY COUNCIL AND BOROUGH COUNCIL**

Cllr Marie Males reported that the planning application for the Workshop extension had been approved.

15/117 **TO APPROVE CHEQUES AND SALARIES FOR DECEMBER 2015 AND JANUARY 2016 AND BANK RECONCILIATIONS FOR OCTOBER 2015 – DECEMBER 2015**

**Proposed Cllr Glennis Robinson
Agreed Unanimously**

Seconded Cllr Marie Males

15/118 **TO REPORT CORRESPONDENCE RECEIVED SINCE THE LAST MEETING – FOR INFORMATION ONLY**

1. ‘Thank You’ card from Gabby for gift card.
2. Email – Luke Tebbett, PE teacher East Leake Academy requesting permission to do fitness training on Meadow Park on 2nd February – Noted
3. Letter – Conservative Candidate for Nottinghamshire’s Police and Crime Commissioner elections on 5 May 2016 – Noted

4. Nottinghamshire Police & Crime Commissioner – Tackling Rural Crime in Nottinghamshire – Noted
5. Rushcliffe Borough Council – Notification that the Three Horsehoes and Nags Head will be included in the statutory list of Assets of Community Value within Rushcliffe – Noted
6. The Royal British Legion Poppy Appeal - Notification that the Parish Office collected £8.50 for the Appeal.
7. Copy of email sent to developers at top of Woodgate Road re Allotments – Noted
8. Maggie Gordon, Chairperson, East Leake Community Care – letter thanking the Parish Council for their support for the shopping bus – Noted
9. PC Kelly Carlile Crime Figures for November and December - Noted

15/119 QUESTIONS TO CHAIRMAN (IN ACCORDANCE WITH S.O.23.)

There were no questions

The meeting closed at 9.00pm