

**MINUTES OF THE MEETING OF THE AMENITIES COMMITTEE OF EAST LEAKE PARISH COUNCIL HELD AT PARISH OFFICE ON TUESDAY 17<sup>TH</sup> JANUARY 2017 AT 7.30pm**

**PRESENT** Councillors Lorna Clark, Gary Grayston, Jeff Jones, Marie Males, Conrad Oatey, Peter Rapley, Mel Roper (Chair), Glennis Robinson, Kevin Shaw, Liz Taylor

The Clerk Lesley Bancroft and Cllrs Donna Griggs and Carys Thomas were also present

**APOLOGIES FOR ABSENCE** None

**16/AME/072 CHAIRMAN'S ANNOUNCEMENTS**

1. A Newsletter is required, possibly for the end of January. Portfolio holders are requested to write articles for the newsletter and items discussed on this Agenda are to be considered for the Newsletter.
2. Letters regarding the Lantern Lane Planning Application need delivering, in particular to houses along Lantern Lane, Osier Fields, Sharpley Drive and Stonebridge. To be discussed further after this meeting.

**16/AME/073 DECLARATION OF INTEREST IN ITEMS ON THE AGENDA**

None

**16/AME/074 TO REPORT MATTERS ARISING FROM MINUTES DATED 15th NOVEMBER 2016 NOT ON THE AGENDA – FOR INFORMATION ONLY**

None

7.35pm Cllr Jeff Jones joined the meeting

**16/AME/075 TO REVIEW THE CHRISTMAS LIGHTS/DECORATION FROM CHRISTMAS 2016**

Clearly, there was dissatisfaction and disappointment regarding the faulty lights on the Village Green. Examination of the connections/electrical boxes had indicated poor connections/fit and water logging. The Clerk will contact Festive Lighting again regarding their responsibility as provider of the lights and with the assistance of Cllr Gary Grayson point out technical issues encountered and to be resolved.

The trial of the solar Christmas trees had a mixed reaction but on the whole it was decided they will not be included next Christmas.

The small Christmas trees were of a mixed quality – some not as good as others. Enquiries are to be made to obtain trees from other suppliers and to consider other types of trees for Christmas 2017 (Cllr Mel Roper).

In future the installation of the small Christmas trees and lights will be carried out by a group of volunteers on a Sunday prior to the lights switch on.

Further investigation to be undertaken regarding the faulty lighting column in the Gotham Road car park which prevented the lights in the tree on Gotham Road from working.

An audit of the present Christmas tree lights is to be undertaken.

Ideally, a re-think of the Christmas Lights switch on may be warranted so that all lights come on at the same time which was not the case last year. (Newsletter items – Cllr Mel Roper).

**16/AME/076    TO CONSIDER AND REVIEW THE REQUIREMENTS FOR THE HANGING BASKETS AND TOWERS FOR 2017**

A list of the present baskets/flower towers was tabled. The Clerk is to arrange for additional baskets subject to lighting column testing. An additional flower tower to be ordered for the Glebe.

**16/AME/077    TO CONSIDER AN INVITATION TO TAKE PART IN THE 'MEET YOUR VILLAGE EVENT' ON 29 APRIL 2017**

The Committee agreed to take part in the 'Meet your Village Event' and would make arrangements accordingly.

**16/AME/078    TO ARRANGE THE EAST LEAKE SPRING LITTER PICK AND CONSIDER THE GREAT BRITISH SPRING CLEAN' 3<sup>RD</sup> – 5<sup>TH</sup> MARCH 2017**

The Village Litter Pick is to run in conjunction with the Great British Spring Clean. The Parish Office will be a hub for bag collection and it is hoped to encourage the local schools to take part. (Cllr Clark to arrange plus Newsletter Item).

**16/AME/079    TO RESPOND TO A LETTER FROM A RESIDENT REGARDING BUS STOPS ON WOODGATE ROAD**

Although the Parish Council has no jurisdiction over the location of bus stops, it was agreed that it would support the above request for relocating bus stops especially in the light of a new housing development in the area. The Clerk will liaise with City Transport.

**16/AME/080    TO RESPOND TO A LETTER FROM A RESIDENT REGARDING THE STREET LIGHT ON MILL LANE**

The Committee, whilst sympathising with the resident, has no authorisation to repair the light. Clearly correspondence had taken place with Nottinghamshire County Council Highways. In view of this the correspondence is to be forwarded to County Councillor Andy Brown and especially as the light is in the area of a public footpath.

The resident is to be asked to consult his deeds to ascertain any mention of the lighting column.

**16/AME/081    TO REVIEW PROGRESS AND CONSIDER APPROVAL FOR ONGOING PROJECTS IN RELATION TO:**

**Parking -**

- **Costock Road** – The parking at the East Leake Playing Fields along Costock Road was still a problem. We understand East Leake Playing Fields Charity has written to opposition teams to ask them to park responsibly. It was felt that marshalling by East Leake Playing Fields would have to be provided. The Clerk will write to the Charity to indicate the Parish Council's concern and to ascertain what the Charity is able to do to minimise the parking obstructions.

We understand that Nottinghamshire County Council is looking at the parking issues at the bottom of Meeting House Close/Costock Road.

- **Email to Cllr Andy Brown re yellow lines on Gotham Road** – installed no further comment.
- **4 hour parking signs – Health Centre Car Park** – Two of the signs are to be erected on the present posts with immediate effect.
- **November Car Park Survey** – The latest car park survey was tabled and discussed and is available at the Parish Office (Newsletter Items Cllr Carys Thomas)

- **Gotham Road Car Park Extension** – New drawing tabled. Awaiting response from Rushcliffe Borough Council.

**Meadow Park Management Plan** - The Management Plan was agreed with two observations noted.

## **RECOMMENDATION**

To adopt the Meadow Park Management Plan.

**Proposed by Cllr Roper    Seconded by Cllr Oatey    All agreed**

**Rest Garden Planting Part 2 and Shelter** - Part 2 planting schedule is completed. The shelter is to be ordered. We are awaiting delivery of a bench and the path needs to be resurfaced

**Workshop** - Details of the work were tabled. Cllr Jeff Jones to confirm wording in a section of the contract. The footpath alongside the Parish Office will be closed during the works (Newsletter Item for Cllr Jeff Jones)

**Closed Churchyard** - Nothing to report

**Play Equipment to include Skate Park** - The location of two benches delivered is to be agreed. Cllr Mel Roper and Cllr Lorna Clark to agree location.

**Burial Ground** - Nothing to report

**Community Boost Trim Trail** - No response from Groundwork, Nottingham.

The plans regarding a Trim Trail and pathway on the Woodgate Road Development are to be clarified – Cllr Carys Thomas.

**Sheep Plank Lane** - Progress slow. Awaiting a response from Trent Valley Internal Drainage Board

**Finger Posts** - Work on the posts on Main Street/Station Road is authorised. The post at the T-junction of Gotham Road is to be cleaned. All as per the quotes.

**Recycling Bins** - As the Co-op Estates Department have agreed to accommodate the bins a meeting is to be scheduled to discuss the relocation with the Parish Council, the Co-op Store Manager and Rushcliffe Borough Council (Newsletter Item Cllr Mel Roper).

**Benches** - The replacement of benches is an ongoing discussion and subject to the expenditure in the budget being approved.

**The Glebe** - The Glebe was looking good and further planting will be undertaken in the spring/summer. Some work to be carried out on the trees by a Tree Surgeon and a flower tower to be installed during the summer.

## **16/AME/082    TO REPORT CORRESPONDENCE RECEIVED SINCE THE LAST MEETING – FOR INFORMATION ONLY**

1. Email John Bastiani, congratulating the Parish Council on keeping the public toilets open on a Sunday - Noted

## **16/AME/083    QUESTIONS TO CHAIRMAN IN ACCORDANCE WITH STANDING ORDER SECTION 1U.**

There were no questions.

The meeting closed at 9.10pm.