

East Leake Neighbourhood Project Team

Minutes of Meeting held on Tuesday 3 February 2015, 7pm Parish Council Offices

Present: Lesley Bancroft, Clive Keble, Matthew Kemp, Phil Marshall, Cllr Conrad Oatey, Cllr Carys Thomas, Chris Saffell, Cllr John Thurman

Apologies or not present: Julie Love, Cllr Andy Brown, Gary Grayston, Cllr Pete Warren

1. Minutes of the previous meeting

These were accepted as a true record and would be passed to the Parish Council Management Committee before publication on the NP website. **(LB)**

2. Consultation and Communication.

- The follow-up leaflet had been distributed to residents.
- A paragraph had been written for the next PC newsletter and the village website.
- A final list of the actual policies would be circulated to residents before the referendum. Although it was not possible to encourage residents to vote one way or another, the PC could ensure that factual information is made available via the PC newsletter, East Leake Times, press releases etc **Action c/f**

3. Project timetable.

The timetable was discussed at length, following an indication by RBC that they thought the referendum would take place in September, which was very disappointing to the team. It was being determined by an Executive Management meeting on 10 Feb. It was agreed that **CT/CO** would write to David Mitchell to express a hope that the timetable could be improved. The constraints are at the back end of the process: staffing resource to run the referendum and the requirement under RBC standing orders for the NP, as part of the local development plan, to be approved at a Council meeting. Their current thinking was that this needed to be done before advertising the referendum, and it was agreed to ask if there was a possibility of approval after the referendum instead.

It was noted that an emerging NP carries progressively more weight as it proceeds through the various stages, particularly examination; and that the period for representations is required by the regulations to start "as soon as possible" after receipt of the NP by RBC. It was therefore agreed that irrespective of the outcome of the discussions about the back end of the timetable, the front end should proceed immediately – i.e. to start the 6 week period for representations and at the same time engage an examiner. It should then be possible to send the NP for examination at the end of March. **Action PM**

It was noted that PM would in due course need a Word copy of the NP file. **Action CT**

4. Appointment of examiner

This would be done by completing a form and sending to NPIERS. They would send 3 CVs of available examiners for RBC to select from, working with the NP team. CK advised that there are 48 examiners on the books at present, so no delay was expected in obtaining an available examiner. It was agreed that **CT/CO** would work with **PM** to complete the form.

5. CO/CT reported on a meeting with Microprop to discuss the NP. They had offered a site for a primary school and it was made clear that we were past the stage where this could be included in the NP.

6. RBC has started work on the local plan part 2 (non strategic policies, including green belt and site allocations). The NP will sit alongside this. PM mentioned that further policies were being developed on primary and secondary frontages in shopping areas, which might be of interest to the team. CIL was discussed – work on this has been commissioned by RBC. It is thought that if it is brought in it will take at least 18 months.

7. CT had circulated the grant monitoring information. Both grants were now completed. We had spent within 10% of the allocated sum, and were owed about £200. It was agreed that **CT** would investigate grants for printing the summary of policies in due course.

8. There was no further news on housing applications. Field End Close has gone to appeal.
9. AOB
 - It was noted that CAMRA is encouraging communities to list pubs as assets of community value. A discussion followed about possibility of listing further ACVs in East Leake (given that Bull's Head has already been successfully listed), and this would be taken to the Parish Council (planning committee) for discussion. **Action JT/LB**
 - It was noted that the Charnwood local plan is requiring modification following examination.
 - It was noted RBC has started a consultation on wind energy.
10. Date of Next meeting: First Tuesday of the month, 7pm at the Parish Office (if required).

CT, 10-Feb-15