

East Leake Neighbourhood Project Team

Minutes of Meeting held on Tuesday 4 November 2014, 7pm Parish Council Offices

Present: Lesley Bancroft (part), Julie Love, Phil Marshall, Cllr Conrad Oatey, Cllr Carys Thomas, Chris Saffell, Cllr Pete Warren

Apologies or not present: Cllr Andy Brown, Gary Grayston, Clive Keble, Matthew Kemp, Cllr John Thurman,

1. Minutes of the previous meeting

These were accepted as a true record and would be passed to the Parish Council Management Committee before publication on the NP website. **(LB)**

2. Consultation and Communication.

- Consultation had been completed. **CT** to provide all contact details to **PM** for the BC consultation to follow.
- **CT** had circulated the analysis of resident forms received, and would tidy this up for inclusion in the Statement of Consultation. The numerical information and comments were considered in detail and changes to be made to the NP were agreed. Responses were indicating a “yes” vote of 77%.
- Responses from organisations and other stakeholders were considered in detail and changes agreed for most of the issues raised. It was agreed that **CT** would make the changes and circulate the amended NP for checking.
- The remaining comments would require following up before changes can be made – these larger items of work have been added to section 4 below. Several of these would need a meeting between **PM**, colleagues at Development Control and others at RBC, with **CT**, **CO** and **CS**. **CT/PM** to arrange.
- It is possible after the meeting that the NPPT and RBC will still not agree on some items. In this case a joint statement of areas of disagreement might be the way forward, leaving it to the examiner to determine. **PM** to check possibilities of this approach.
- The follow-up newsletter and responses to individual residents would be undertaken after the amendments to produce the submission version were complete. The leaflet would need to include the likely timing of the referendum.
- The Parish Council would need to sign off the submission version – still aiming for meeting of 25 Nov. *[Post meeting note – now hoping for 9 December]* **CT/CO/LB**
- Publicity before referendum to get people to vote

3. Project Timetable

- **PM** would need to have a detailed discussion with **RM** at RBC about the timing for the rest of the stages.
- **PM** had circulated details of the NPIERS register of examiners and it was agreed that he would start the ball rolling to engage one, with the Project Team involved in the shortlisting.
- **PM** asked if the project team thought a pre submission check from NPIERS should be undertaken, if RBC was able to fund this. It was thought that this would be useful, if funds could be found, and providing it did not delay the whole process unduly. It was thought this could be done while the NP is out to consultation by RBC. It was noted that **CK** was also preparing to undertake a health check. **PM** to consider further with colleagues at RBC.

4. Work needed to finish the plan

Item	Importance/urgency	Who
Section 2.1/policy H1 – unresolved comments from RBC (and iplan). To be discussed at meeting noted above.	Critical	PM/CT
2.1.17/policy H1 – Health Centre. Essential that there is evidence from the practice that they are wishing to grow the Health Centre. CO to meet with Dr Shortt.	Critical	CO
2.1.23/policy H1 – sewerage. CT to continue to work on obtaining data.	Critical	CT
2.3/policy H3 – mix of market homes. A consultant had been engaged to look at East Leake housing needs in detail and the report would be produced in due course. This could mean changes to the housing mix	Critical	CT/PM

detailed in H3. The mix for affordable may need to be covered also.		
2.4/policy H4 – CT to revise for further discussion with RBC in light of discussion to date.	Critical	CT
T1 and T2 – PM to investigate ongoing maintenance of new foot and cycle paths and the appropriate legal status for such paths.	Important	CS/PM
5.1.1 – Views Analysis – Fred has supplied further photos - Conrad to update views analysis	Desirable	CO
5.1/E2 – areas of separation - amend map following comments, add commitment to review every 4 years, and redraw the maps in more detail. CT to sketch, and PM to produce map	Critical	CT/PM
8.1 parking - add document to evidence base and reference in 8.1	Desirable	CT
Basic Conditions Statement, Strategic Environmental Assessment, Sustainability appraisal, EU obligations – draft basic conditions had been circulated and checked by various members of the team. Various items needed to be added –re habitats, equalities. CK still to check. PM now had copies of the responses from the Environment Agency, Natural England and English Heritage would get the ball rolling re SA screening and copy the team into this. CS co-ordinating	Critical	CS, CK, PM
Statement of consultation – being updated for submission	Critical	CT

5. RBC was still waiting for the inspector’s report on the Core Strategy. If OK, it will go to full council for adoption – probably early in the new year.
6. Field End Close appeal would go to a hearing.
7. AOB – Radcliffe on Trent had conveyed their thanks for EL assistance with their project start up.
8. Date of Next meeting: First Tuesday of the month, 7pm at the Parish Office.

CT, 21-Nov-14