

East Leake Neighbourhood Plan Group

Minutes of Meeting held on Thursday 11th October, 7.30pm at Parish Council Offices

Present: Cllr Conrad Oatey, Cllr Carys Thomas, Phil Marshall, Gary Grayston, David Berryman, Julie Love, Lesley Bancroft

Apologies: Gemma Rhodes, Neil Bettinson, Jenny Kirkwood, Cllr John Thurman, Cllr Pete Warren

1. Introductions

Attendees introduced themselves and their interest in the project.

2. Terms of reference

The terms of reference, agreed by the Parish Council, were endorsed by the group. Membership of the group is nearly complete, although there is still a need for somebody to assume the role of Secretary. CO agreed to do this in the interim.

3. Summary of work to date

CO / CT outlined the work undertaken to date. This included a couple of specific meetings by the Parish Council, and 4 workshops funded by the Design Council through the Community Plan Group. These workshops covered the principles of good design, 2 practical worked examples using the village centre and 2 new residential estates, the preparation of a draft vision (see 4 below) and the production of a provisional plan (see 5 below). Keyworth's group (one of the front runner projects) had been visited, and a further meeting would be arranged.

4. Review of Draft Vision

The contents of the draft vision were briefly reviewed. It is hoped (unless there are feelings otherwise) that the 6 headings in it will form the structure of the NP. They are:

- A viable community (community feel / employment)
- Green environment
- An attractive village centre
- Easier to get around (walking, cycling, wider links)
- Better facilities and services
- Housing for all

Discussion ensued on the latter point. It was stressed that it was preferable to focus on housing principles, housing types and phasing rather than seek to identify specific sites.

The way to get wider feedback on the Vision was discussed. It was agreed that an article would appear in the November Parish Council newsletter advising that it would be issued in the New Year, and would take into account information gathered through the Community Plan group questionnaire. Once this analysis was available in December, the draft vision would if necessary be adjusted where necessary and then distributed to every house in the Parish in January, asking for reactions / comments.

5. Review of provisional Project Plan

Most of Stage 1 had been completed. The boundary had been agreed as the civil parish of East Leake, and Rushcliffe (RBC) notified accordingly. This designation of NP Area is currently advertised on the RBC on its web site and will hopefully shortly be agreed by the Borough Council. PM indicated that the Minister for Communities and Local Government has recently announced a further pot of £10M which could be bid for to fund Neighbourhood Plan costs. Once East Leake's NP Area has been agreed by RBC, he will bid for £20,000 for East Leake to cover consultation costs (£5K) and referendum costs (£15K). LB has confirmed that she has written to advise all neighbouring Parish Councils of East Leake's project, and to offer to discuss plans with them if they request it.

Stage 2 is essentially a document review / search, to capture any information available from other bodies which could have an impact on the Neighbourhood Plan. CT agreed to divide the tasks up between the members present (already done and circulated), with an objective of completing that work by the next meeting. Everybody was encouraged to identify any other sources which may have been overlooked (e.g.

RBC's Townscape Appraisal in connection with the village Conservation area). CT will liaise with Cllr Brian Dale over potential meetings with businesses in the village, although it was agreed that British Gypsum as a major employer would be treated separately.

The need for a Neighbourhood Plan website linked to the ELPC site was discussed. The current link shows the letter of application to RBC, but this will need to expand to include the Vision, working documents, meeting minutes etc. CT / LB to meet with Paul Cooper (designer of ELPC website) to progress this.

6. Next Steps / Actions

- Arrange meeting with Keyworth group (LB/CT)
- Draft ELPC newsletter article: CT / CO by mid November
- Volunteer to be secretary to Plan Group: any volunteer by next meeting
- Application for funding: PM (when project endorsed by RBC)
- Meeting with Paul Cooper ref website: CT / LB by next meeting
- Evidence Review: all by next meeting if possible
- Consultation with businesses (CT to liaise with BD)

7. Date of Next meeting

Thursday 29th November 7pm

CO

21/10/12